

Minutes

Meeting title	Botany Mill Community Liaison Group
Purpose	To liaise with community members
Date	5 th February 2014
Time	6:30pm
Place	B9
Meeting called by	Karl Achleitner
Attendees	Gerry O'Connell, Kate Mackay, Lynda Newman, James Goodwin, Dylan Parker, Shane Kelly, Karl Achleitner, Melissa Pollock
Note-taker	Melissa Pollock

#	Meeting Item	Notes/Action	Leader(s)	Due date
1	Welcome and introductions	The group introduced themselves as new members were present. KA provided an overview of the Orora de merge from Amcor. 5,000 people, 17 countries, Orora about traditional packaging, B9 now has more of a focus in the new business.	Karl Achleitner	Nil
2	Overview of main site issues	KA provided an update on the fire which occurred on 19 th December 2013, cause unknown. It started at the back of B7, fire fighting capability in the yard is good, waste paper is hard to burn but once on fire hard to put out, B9 had to stop production due to water being used to fight the fire. KM raised the issue of paper being stored on site and that they had been picking up rubbish on a daily basis and meaning to call to complain. LN raised the point around communications and a discussion was had about better communicating during incidents.	Karl Achleitner	As per action list

3 Complaints Review MP outlined the complaints received in the period since the last meeting. Melissa Pollock [Type date(s)]

4 Review Action List See attached Karl Achleitner As per action list

5 General Business
 GO – Sound wall effectiveness, noticed with the two sections broken that it is still effective
 KM – Rubbish on Botany Rd fence piling up, brick wall what’s happening (removed and wire fence)
 DP – 2 years and no complaints to the Minister that he knows of, tour for Michael Daley would be good
 Karl Achleitner As per action list

6 Conclusion Date of next meeting – Wednesday 4th June 2014 Karl Achleitner 4th June 2014

ACTIONS	STATUS	COMMENTS
To provide detail of the McMahon’s yard refurbishment timetable in particular the roadway construction to Dee Cullen (MP)	Closed	
To provide any details of the current sound wall effectiveness if it has been assessed (MP)	Closed	
To issue a newsletter with detail on the land sale and yard construction in October (MP)	Open	To be finalised prior to the meeting on 24 June 2014
To follow up with paper removal contractors and get back to Kate McKay	Open	
To produce magnets for the community with the Environment Hotline number	Open	Completed, to be distributed with newsletter
To investigate better communication methods during emergencies	Open	Information from Ports Meeting
To organise a tour for Michael Daley	Closed	Prior to meeting on 24 th June 2014