

Minutes

Meeting title	Botany Mill Community Liaison Group
Purpose	To liaise with community members
Date	25 th June 2014
Time	6:30pm
Place	B9
Meeting called by	Karl Achleitner
Attendees	Gerry O’Connell, Lynda Newman, James Goodwin, Carlos De Rocha, John Viselli, Charles Abela, Karen Browne, Karl Achleitner, Melissa Pollock
Note-taker	Melissa Pollock

#	Meeting Item	Notes/Action	Leader(s)	Due date
1	Welcome and introductions	Machine tour run by KA Apologies K Mackay and K Brenton Introduction of Karen Browne representing Michael Daley’s office	Karl Achleitner	Nil
2	Overview of main site issues	<u>Waste Paper Yard Update</u> – the project to update the surface of the Yard is almost complete, there is no significant construction left to do.	Karl Achleitner	Nil
		<u>Proposed Site Changes</u> – post fire we needed to demolish the B7 building due to structural issues (as assessed by engineers) and are currently seeking permission from the Department of Planning to do this. We will need to look at noise mitigation issues moving forward as demolition will remove a current sound barrier. CDR – commented noise was a concern when the building was being constructed. KA – advised the asbestos removal was almost completed in B7. The B5 building will also be demolished for safety reasons, this is in the middle of the site.		Nil

MP – discussed the frequency of community updates in relation to the construction planned. The group indicated monthly would be preferred. CDR spoke about the beepers and truck noises from when construction was occurring. The importance of reporting to 24/7 hotline was reinforced.

Noise – we make our own steam to dry the paper and the steam system has safety valves that release at certain pressure points. When the paper breaks the need for steam decreases and the boilers are no longer required. This is what results in pressure and can mean the safety valves are released. We have had complaints and changed the safety valves as well as investigated process improvements.

To send Environment Protection License (EPL) to the group

3 Complaints Review MP outlined the complaints received in the period since the last meeting. Melissa Pollock Nil

4 Review Action List See attached Karl Achleitner As per action list

5 General Business LN – Encouragement to have travel access plans, bikesbotanybay.com and first meeting on Monday.
CA – No odour being reported as discussed at meeting.
JV – What are the plans for B8. Still for sale.
GO – Good to hear that we will look at sound mitigation when demolishing B7.
CDR – Keep the communication happening with community. Consider a community education program in relation to the area. Karl Achleitner Nil

6 Conclusion Date of next meeting – Wednesday 8th November Karl Achleitner

ACTIONS	STATUS	COMMENTS
To issue a newsletter with detail on the land sale and yard construction in October (MP)	Open	To be finalised prior to the meeting on 24 June 2014
To follow up with paper removal contractors and get back to Kate McKay	Closed	Formal warning was issued

To produce magnets for the community with the Environment Hotline number	Closed	Completed, to be distributed with newsletter
To investigate better communication methods during emergencies	Closed	Information from Ports Meeting and Orora to follow up the DISPLAN with Karen McCarthy as part of Business Continuity Planning
Environment Protection Licence to be sent to group	Closed	Sent with minutes