

## 1. Overview

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The purpose of the Shareholder Communications Policy is to promote effective communication with shareholders and encourage effective participation at General Meetings.

The Shareholder Communications Policy endorses the Australian Securities Exchange (ASX) Corporate Governance Council's Corporate Governance Principles and Recommendations.

Orora will ensure that:

- Materials detailed in this Policy are available on the Orora website within a reasonable timeframe
- Shareholder communications are distributed to shareholders in accordance with the Corporations Act and Listing Rules of the ASX (Listing Rules)
- The Shareholder Communications Policy is updated and maintained as required

The following methods of communication will be available to shareholders:

- Telephone
- Mail
- Email
- Facsimile
- Orora website

This Policy details the method of communication available for various areas.

## 2. Continuous Disclosure

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The continuous disclosure regime is important to the rights of shareholders to receive information about their shares and to keep the wider market fully informed. Orora makes announcements to the ASX in accordance with the ASX Listing Rules.

All announcements made to the ASX are available to shareholders:

- under the Investors section of the Orora website; or
- under the Company Announcements section of the ASX website.

## 3. Insider Trading

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The insider trading rules complement the continuous disclosure regime in ensuring that shareholders are given fair access to material information regarding Orora shares and that persons with inside information do not take advantage of this fact. Orora seeks to limit the opportunity for insider trading in Orora shares through our Disclosure Policy and Share Trading Policy applying to our directors and team members.

## 4. The Orora Share Registry

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For all share related enquiries, shareholders should contact the Orora Share Registry (c/- Link Market Services).

Contact Details    Orora Share Registry (c/- Link Market Services)  
                          Locked Bag A14  
                          Sydney South, NSW, 1235  
                          Australia

Or

Level 1, 333 Collins Street  
Melbourne, Vic, 3001  
Australia  
Phone               +61 1300 302 458  
Facsimile         +61 2 9287 0303

Or

Orora website       www.ororagroup.com  
                          Go to 'Investors'  
                          'Manage Your Shares'

If shareholders wish to amend any of their details on the Orora Share Register (including address, tax file number, payment instructions, dividend re-investment plan, communications preferences and email addresses) they can do this via the Orora website (go to 'Investors' then 'Manage Your Shares') or by contacting Link Market Services directly.

## 5. Annual General Meeting (AGM)

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Orora has many shareholders. Shareholders who are unable to attend the AGM and have access to the Internet will be able to hear an audio recording of the Chairman's address (and any CEO address) on the Orora Limited website following the meeting.

The date, time and location of the AGM will be detailed:

- In the Notice of AGM
- On the Orora website
- In the Annual Report

Alternatively, shareholders can contact the Orora Share Registry directly to obtain this information.

The Notice of Meeting will be distributed to all shareholders prior to the AGM pursuant to the timeframe set by the Corporations Act. The full text of the Notice of Meeting will also be available on the Orora website. A proxy form, allowing shareholders to appoint a proxy in the event they cannot attend the AGM, will accompany the Notice of Meeting distributed to all shareholders.

At the AGM, shareholders can ask questions about or comment on the management of Orora and/or on the conduct of the audit and preparation and content of the auditor's report.

The Chairman will provide reasonable time following the consideration of reports for questions and comments. As many as possible of the more frequently asked questions will be answered in the Chairman's Address at the Annual General Meeting.

The Chairman's Address (and any CEO Address) will be announced to the ASX just prior to the commencement of the AGM. It will be available to shareholders in the same manner as other ASX Announcements. Additionally, there will be an audio recording of the Chairman's Address (and any CEO Address) available along with all other AGM materials on the Orora website.

## 6. Financial Reporting

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Financial reporting is a key element of Orora's disclosure. Orora produces an annual report in accordance with the Corporations Act and Listing Rules. Orora aims to report promptly, comply with all applicable laws, Listing Rules and accounting standards in its financial reporting, and report in a way that is easy to understand and conveys the materiality of the matters discussed.

The financial results for the half-year ended 31 December are reported in February each year. The financial results for the full-year ended 30 June are reported in August each year.

As the Half-Year and Full-Year Results are announced to the ASX pursuant to the Listing Rules, they will be available to shareholders in the same manner as other ASX Announcements (see section titled Continuous Disclosure above).

Immediately following the announcement to the ASX of Orora's Half-Year and Full-Year Results, the media, institutional investors, and stockbroking analysts are briefed and given an opportunity to ask questions of the Chief Executive Officer, Chief Financial Officer and key senior management.

Presentations that are made to investors and analysts are available to all shareholders under the Investors section of the Orora Limited website and are released to the market via the ASX, if required.

Where practical, an archived webcast of the Analyst Briefings in relation to the Half-Year and Full-Year Results will be available for shareholders to access under the Investors section of the Orora Limited website.

## 7. Annual Report

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The Annual Report contains key financial information about Orora, as well as important operating and corporate information.

Unless the Share Registry has been notified otherwise, notification of how to access an electronic Annual Report will be sent to all shareholders (at the address recorded on the Orora Share Register) prior to the AGM within the timeframe set by the Corporations Act.

The Annual Report for the current year and previous years is available on the Orora website. Shareholders can also contact the Orora Share Registry if they require a printed copy of the current Annual Report.

## 8. Corporate Governance

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In accordance with the ASX Corporate Governance Council's Corporate Governance Principles and Recommendations, Orora has a formal Board Charter, containing details of the functions and responsibilities of the Orora Board and areas delegated to senior management.

To assist the Board in fulfilling its duties and responsibilities, it has established four Committees:

- Nomination Committee;
- Audit and Compliance Committee
- Executive Committee; and
- Human Resources Committee.

Each Committee has a formal Charter. The Board and Committee Charters are available to shareholders under the Corporate Governance section of the Orora website.

## 9. Media Releases

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Orora media releases are available in the Media Centre section of the Orora website (under 'About Us') and are released to the market via the ASX, if required.

## 10. Dividends

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Shareholders can obtain historical dividend information under the Investors section of the Orora website (under 'Dividends'). This information includes the amount of the dividend and earnings per share.

Orora has implemented a Dividend Reinvestment Plan (DRP) which enables shareholders to reinvest their dividends in additional Orora shares, in accordance with the terms and conditions of the DRP. The plan terms and conditions are available to all shareholders on the Orora website.

Dividend Statements are sent to each shareholder either via email or registered address as recorded on the Orora Share Register.

If shareholders require specific dividend information, they can obtain this by contacting the Orora Share Registry. Alternatively, further information can be obtained from the Orora website.

## 11. Information to Beneficial Owners

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Beneficial owners of Orora shares are encouraged to contact the Orora Share Registry to arrange the direct receipt of shareholder materials.

## 12. Shareholder Privacy

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Orora recognises that privacy is important and will not disclose registered shareholder details unless required to by law. Shareholder details will only be used by Orora in accordance with applicable privacy laws.

August 2014